

## **Confidentiality Policy**

Confidentiality must be maintained for all those concerned. Receipt of information should be handled and circulated on a 'need to know' basis and should be limited, where practicable, to:

- Person making the allegation
- Person on receipt of information (this should be the Child Protection Officer)
- Nominated club's committee official identified by the Child Protection Officer
- Parents of the effected person
- Parents of the alleged abuser (if it is a child)

It is imperative that information is securely stored with limited access to nominated persons and is compliant with Data Protection Act 1998.